

SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held Thursday 16th March 2023 in Amy Robsart Hall

PRESENT:

- Cllr D Niemann – Chair
- Cllr D Daly – Vice-Chair
- Cllr M Bateman
- Cllr D Candy
- Cllr P Welland
- Clerk/RFO – Sarah Harvey
- Borough Councillor C Morley
- Members of the Public - 4

1. **Apologies for Absence:** received and accepted from Cllrs T Blackshaw and G Kidd.
2. **Parishioner's Questions and Statements (15 minutes):** a parishioner reported on the history and current state of repair of the carved wooden village sign/notice board situated on Tattersett Road, that had been unveiled in 2007. Cllr D Daly agreed to repair the wooden sign and to install it back on to the wooden post at Tattersett Road.
3. **Declarations of Interest on Agenda Items:** None.
4. The Minutes of the meetings held on 16th February 2023 were circulated before the meeting. It was PROPOSED by Cllr D Candy, SECONDED by Cllr M Bateman and AGREED that the minutes were a correct record of the proceedings and signed by the Chair, Cllr D Niemann.
5. **Matters arising from the minutes for information only:**
 - Trod, Rudham Road:** Damien Jeffries (Highways Engineer) had confirmed that it was likely that the trod would require a full reconstruction and that NCC would be responsible for the maintenance. It was noted that the start of the trod had been severely damaged by agricultural vehicles.
 - Donation, The Natterjack:** it was noted that the Director of the Courteenhall Estate was to broach the subject of a donation towards the village newsletter with the family/Trustees.
 - Memorial bench:** the clerk advised that Alex Brown (Assistant Valuer, BCKLWN) had confirmed that he had been on annual leave and would assess the request as soon as possible.
 - SAM2 Post, Creak Road:** it was noted that a letter had been sent to the property occupants and that the boundary hedging had now been reduced.
 - Syderstone Village Name Plate:** it was noted that this had been reported to NCC and that this would be repaired within six weeks.
 - TTSR Ltd:** It was noted that they would be unable to carry out extra works (spiking and rolling of playing field) before grass cutting commenced.
6. **To receive a report from County Councillor Michael Chenery:** No report was received.
7. **To receive a report from Borough Councillor Chris Morley:** Cllr C Morley reported that nothing had been stated within the budget regarding the Queen Elizabeth Hospital, although staff continued to work with the national 'New Hospital Programme team'.
Cllr C Morley advised that the BCKLWN were still offering help with the cost of living if local families required any assistance. Further help could be potentially accessed through, cost of living payments, housing payments, Norfolk Assistance Scheme and the LILY service.
Cllr C Morley reported that the Secretary of State Inspector was currently taking local comments in relation to the Medworth (Wisbech) Incinerator. The BCKLWN had expressed concern over the need for the site, the location and the effect on air quality. Their concerns had been supported by the County Council and both the borough's local MPs.
Cllr C Morley commented that the new weekly household collections of used batteries and the phased introduction of small electrical item collections launched by the Borough Council had been well supported by the public.

8. Planning Matters

- 8.1. **To consider plans at the time of publishing:** None received.
8.2. **To consider plans since publication of the agenda:** None received.
8.3. **To consider outcomes of planning – approved/withdrawn by the Borough Council:**

22/02203/F Syderstone Loxwood 2 Tattersett Road - Construction of dwelling following demolition of existing bungalow.

Application Permitted 7 February 2023 Delegated Decision

22/02213/F Syderstone Nursery Lodge Farm The Street Syderstone Norfolk PE31 8SD - Variation of Condition 2 of Planning Permission 20/00297/F: Single-storey rear extension (minor amendment to approved planning permission 19/00844/F, proposing to change the flat roof over the extension to a pitched roof which is more in keeping with the local architecture and neighbouring properties. No change to floor plan).

Application Permitted 14 March 2023 Delegated Decision

- 8.4. **Notification of New Property Address merger** of 1 and 2 The Street to Birstone, The Street.

9. Finance:

- 9.1. **To approve the accounts for payment in March (list at meeting).**

101778 Wicksteed Leisure Ltd (Wetpour Repair Kit)	£297.90
101779 Mr M Bateman (Litter Pick Refreshments)	£58.85
101780 Clerk's Salary & Expenses (16 th February to 15 th March 2023)	£320.91
101781 BCKLWN (Dog Bin Emptying 2022/23)	£728.00
101782 Unity Trust Bank (Initial Deposit T1 Current Account)	£500.00
101783 Unity Trust Bank (Initial Deposit Instant Access Account)	£500.00

- 9.2. **To note the finance received during February 2023:**

Donation Syderstone Bowls Club	£35.00
Newsletter Advertisement Fees	£140.00
Dog Waste Bin Emptying Donations	£260.52

- 9.3. **To approve the February 2023 financial statement:** it was AGREED to accept the February 2023 statement, which was signed by the Chair, Cllr D Niemann.

10 Parish Councillors Reports

- 10.1. **Village Speedwatch and relocating of SAM2 signs:** Cllr P Welland advised that Speedwatch would take place on Monday 20th March and that they had recruited one new member.
- 10.2. **Attendance at SNAP (Safer Neighbourhood and Policing) Meeting:** Cllr P Welland advised that a notification had been received from Norfolk Constabulary regarding the booking of Village Halls for unlicensed music events and these details had been passed to the village hall committee. Cllr P Welland advised that the next SNAP meeting would take place in April.
- 10.3. **Playground Weekly Inspection Reports:** Cllr D Daly reported that there were no issues with the play area equipment and that the wet pour repair kit for beneath the swing unit had been received from Wicksteed Leisure Ltd.
- 10.4. **Monitoring of Street Lights and Fire Hydrant List:** in the absence of Cllr T Blackshaw no report was received.
- 10.5. **NCF – Jack's Lane Wind Farm Community Fund Panel:** Cllr D Candy reported that the deadline for funding applications to be submitted for the Jack's Lane Community Benefit Fund was the 19th April.
- 10.6. **Defibrillator on wall of ARVH:** Cllr M Bateman advised that the defibrillator was working correctly and that monthly reports continued to be submitted. It was noted that the loan defibrillator was still to be returned to the Community Heartbeat Trust.
- 10.7. **Amy Robsart Village Hall Committee:** no report was received.

11. Updates and on-going items

- 11.1. **Update on Neighbourhood Plan:** the meeting was adjourned to allow a NDP Steering Group member to update the Council on the proposed Neighbourhood Plan along with Cllr D Daly. The Clerk advised that Michael Burton (Principal Planner) would be happy to meet with Steering Group members virtually before 28th April. It was AGREED that dates/times convenient to Michael Burton (Principal Planner) should be ascertained and circulated amongst members.

The Clerk advised that a number of Parish Councils that had embarked on a NDP had been contacted and had made recommendations with respect to a planning consultant, these being Rachel Leggett & Associates, Modicum Planning and Collective Community Planning. The information received from the planning consultants and associated costs would be forwarded to Steering Group members.

It was AGREED that an item should be included in the next edition of The Natterjack regarding the Neighbourhood Development Plan.

- 11.2 **Update on derelict property on The Street:** the Clerk advised that a copy of the surveyors report (from CNC Building Control) was still being awaited. The Clerk advised that she had asked Stuart Ashworth (Assistant Director of Planning) to intervene, and he had asked both CNC Building Control and the Planning Enforcement Team for an update.
Cllr M Bateman advised that the chimney stack was still deteriorating.
- 11.3 **Update on celebratory event to mark King Charles III Coronation:** it was noted that on Saturday 6th May the Coronation would be live streamed in the Village Hall followed by a bar and BBQ in the evening. On Sunday 7th May the Buckingham Palace concert would be live streamed and on Monday 8th May there would be a quiz. It was noted that Coronation mugs were available and could be purchased at £4.00 each.
The Clerk advised that the funding application for the BCKLWN's Coronation Fund had been submitted to Norfolk Community Foundation for a grant of £200.
12. **Syderstone Community Litter Pick – Sunday 5th March 2023:** Cllr D Niemann thanked everyone who had taken part in the village litter pick, including the Village Hall. It was noted that the rubbish had been collected from the Village Hall by Serco on Monday 6th March.
13. **To approve projects to form part of a funding applications to Jack's Lane Community Benefit Fund and the CIL Infrastructure Fund:** the Clerk advised that an approach had been made to three play equipment providers for a quotation for a basketball post and playing area: Online Playgrounds, Action, Play & Leisure and Wicksteed Leisure Ltd. It was AGREED that that quotation submitted by Online Playgrounds should be accepted. The total project cost was noted as £5,472.35 (ex VAT). A funding application for £5,000 would be submitted to Jack's Lane Community Benefit Fund.
14. **Highways**
- 14.1 **To note the condition of the trod on Creake Road:** Cllr D Candy reported that the trod required some attention, including shingle surfacing to be reinstated in several areas.
- 14.2 **Highways Community Ranger visit Syderstone - April 2023:** it was noted that there were a series of potholes that required attention at the Mill Lane/Tattersett Road junction.
15. **Clerks Report**
- 15.1 **FRISC, Donation towards Dog waste Bins:** the contents of the email were noted by the Council.
- 15.2 **BCKLWN, Parish Council Elections:** the Clerk provided information relating to the local elections taking place on Thursday 4th May, including the Parish Council elections and the nomination process.
- 15.3 **BCKLWN, Prosperity Funding for West Norfolk:** noted.
16. **Parishioner's Questions and Statements (15 minutes):** None.
17. **To receive items for next Agenda:** Storage of Parish Council Minutes.
18. **Date of next Parish Council meeting:** Next meeting to be held on Thursday 20th April, 2023 starting at 7.30 p.m.

Meeting closed: 9.00 pm.

.....Chair

.....Dated

THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL