



Syderstone Parish Council

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Minutes of the Parish Council Meeting Held Thursday 26th September in Amy Robsart Hall

PRESENT: Cllr D Daly - Chair
Cllr D Candy
Cllr P Welland
Cllr S Wood
Clerk/RFO – Sarah Harvey
Members of the Public – 6

1. **Welcome from the Chair:** The Chair welcomed all those present to the meeting.
2. **Apologies for Absence:** apologies for absence were received and accepted from Cllrs D Niemann and S Ojelade.
3. **Declarations of Interest on Agenda Items:** None.
4. The Minutes of the meetings held on 18th July and 15th August 2024 were circulated before the meeting. It was **PROPOSED** by Cllr S Wood, **SECONDED** by Cllr P Welland and **AGREED** that the minutes were a correct record of the proceedings and signed by the Chair, Cllr D Daly.
5. **Parishioner's Questions and Statements (15 minutes):**
A parishioner outlined a number of concerns and alleged inaccuracies with regard to the Parish Council's response submitted to the BCKLWN in relation to planning application 24/01316/F, 21 The Broadlands. Each of the issues that was highlighted were supported by photographic evidence.
Parishioners outlined a number of concerns in relation to planning application 24/01409/F, 9 Mill Lane, which were noted by the Council. It was noted that each of the parishioners had submitted responses in respect of the planning application to the BCKLWN.
6. **Co-option – To proceed with the co-option process to fill one Parish Councillor vacancy:** It was noted that there was one Parish Councillor vacancy that was to be filled by co-option and that two applications had been received from qualifying candidates who had submitted a written statement to the Council to support their case for co-option. The vacant seat was dealt with, and the Chair called for votes for the nominees. Following a vote, Kimberly Jordan received a majority and was successfully co-opted on to the Council.
It was noted that the Borough Council would be advised that the casual vacancy had been filled and the relevant forms would be made available to the new Councillor to complete before the August meeting, when he would officially join the Council.
7. **To consider the Clerks Report (Matters arising for information only):** None.
8. **To receive a report from County Councillor Michael Chenery:** No report was received.
9. **To receive a report from Borough Councillor Chris Morley:** No report was received.
10. **Planning:**
 - 10.1 **To consider plans at the time of publishing:**
OBJECT
24/01409/F - Demolition of an existing annexe associated with the main dwellinghouse to be replaced with the Construction of one, single storey, dwelling. at Windy Ridge 9 Mill Lane.
It was noted that the Parish Council would request that Borough Councillor C Morley call in the planning application so that this would be considered by Planning Committee.

- 10.2 **To consider plans since publication of agenda:** None.
- 10.3 **To consider outcomes of planning – approved/withdrawn by the Borough Council:**
24/01299/F - Replacement Garden Room following removal of existing Conservatory at 7 Manor Court, The Street.
Application Permitted 23 August 2024 Delegated Decision

11. Finance:

- 11.1 **To note accounts for payment under the Late Payments Interest Act (1998):** None.
- 11.2 **To approve the accounts for payment for September (list at meeting):**

TTSR Ltd (Grounds Maintenance, May)	410.62	BACS
PKF Littlejohn LLP (AGAR Limited Assurance Review Fee)	252.00	BACS
Clerk’s Salary & Expenses (18 th July to 14 th August 2024)	344.02	BACS
HM Revenue & Customs (Income Tax Payment)	1.20	BACS
- 11.3 **To note the finance received in August 2024:** None.
- 11.4 **To approve the August 2024 financial statement:** it was AGREED to accept the August 2024 statement, which was signed by the Chair, Cllr D Daly.
- 11.5 **To consider earmarking the unspent CIL money to infrastructure projects:** it was AGREED to carry the item forward to the October meeting.
- 11.6 **To receive the External Auditor’s Report following the Limited Assurance Review of AGAR:** it was noted that PKF Littlejohn had completed their review of the AGAR for 2023/24 and that the information in Sections 1 and 2 of the AGAR were in accordance with Proper Practices and no other matters had come to their attention giving cause for concern that relevant legislation and regulatory requirements had not been met. There were matters not affecting their opinion which they were required to draw to the attention of the Parish Council, and these were noted in Section 3 of the AGAR. It was noted that the Notice of Conclusion of Audit along with sections 1,2 and 3 of the AGAR were available to view on the notice board and parish council website.

12. A resolution to adjourn the meeting for Parishioners Questions and Statements (if required):

A parishioner queried whether the missing panel in the Telephone Kiosk was to be replaced. The Clerk advised that custom ‘Book Exchange’ signs for the K6 Telephone Kiosk were on order from BT. Cllr P Welland advised that he would be absent from the meeting in October and updated the Council on the Priority Setting Meeting he attended in August. He reported that the suggestion had been made that the village should consider a Neighbourhood Watch Scheme, this would be added to the October agenda. Cllr P Welland advised that the local traffic officer was to accompany the Speedwatch team on some of the planned dates going forward.

- 13. **To receive items for next Agenda:** None.
- 14. To note the date of the next Parish Council meeting Thursday 17th October 2024 at 7.30 p.m.
Meeting closed: 9.05 pm.

.....Chair

.....Dated

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