

SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting Held Thursday 16th February 2023 in Amy Robsart Hall

PRESENT:

- Cllr D Niemann – Chair**
- Cllr D Daly – Vice-Chair**
- Cllr M Bateman**
- Cllr T Blackshaw**
- Cllr D Candy**
- Cllr G Kidd**
- Cllr P Welland**
- Clerk/RFO – Sarah Harvey**
- Borough Councillor C Morley**
- Members of the Public - 4**

1. **Apologies for Absence:** there were no apologies received.
2. **Parishioner's Questions and Statements (15 minutes):** A parishioner enquired whether anything had been arranged to collect donations for the Turkey/Syria Earthquake. It was noted that all donations should be made via the Disasters Emergency Committee's (DEC) Earthquake Appeal. A parishioner enquired as to whether there were any arrangements in place to celebrate the King's Coronation.
3. **Declarations of Interest on Agenda Items:** None.
4. The Minutes of the meetings held on 19th January 2023 were circulated before the meeting. It was **PROPOSED** by Cllr T Blackshaw, **SECONDED** by Cllr G Kidd and **AGREED** that the minutes were a correct record of the proceedings and signed by the Chair, Cllr D Niemann.
5. **Matters arising from the December minutes for information only:** it was noted that the litter picking equipment from the Borough Council had been reserved for the litter pick to be held on Sunday 5th March. Cllrs T Blackshaw and P Welland would make arrangements to collect and return the equipment. The collected waste would be removed from outside the Village Hall on Monday 6th March.
6. **To receive a report from County Councillor Michael Chenery:** No report was received.
7. **To receive a report from Borough Councillor Chris Morley:** Cllr C Morley reported on further detail relating to the £600 million County Deal that would transfer more powers and funding from the Government to Norfolk. It was noted that the County Deal had been agreed in principle with the Government but that much further detail regarding the deal was yet to be outlined. A consultation was underway to provide a chance for residents of Norfolk to find out more about the County Deal and give their feedback.
Cllr C Morley advised that it had been proposed that the borough's portion of the council tax bill would be increased by around £5 for the entire year on an average Band D Property. The increase on lower banded properties would be less than this amount. It was suggested that the County Council would increase their portion of the council tax bill by 5%.
Cllr C Morley reported that the Department of Levelling Up had also made £1.7 million available to house 14 Ukrainian families and 2 larger homes for Afghan families. It was noted that in order to deliver this project further funding would need to be sought.
Cllr C Morley reported that £1.5 million had been made available through the Government's Rural England Prosperity Fund. The fund could be used to support capital projects for small businesses and communities, in particular where those projects had a wider benefit to the local economy.
Cllr C Morley advised that the Borough Council of King's Lynn & West Norfolk Leader Cllr Stuart Dark, MBE and James Wild MP had met with Steve Barclay, MP, Secretary of State for Health and Social Care, in London to once again push the case for a new hospital in King's Lynn and urge an imminent announcement on funding.

8. Planning Matters

- 8.1. **To consider plans at the time of publishing:** None received.
- 8.2. **To consider plans since publication of the agenda:** None received.
- 8.3. **To consider outcomes of planning – approved/withdrawn by the Borough Council:** None.

9. Finance:

- 9.1. **To approve the accounts for payment in February (list at meeting).**

101774 Amy Robsart Village Hall (Hall Hire, 01/04/22 to 31/03/2023)	£275.00
101775 Dawn Niemann (Delivery Fee for Spring Newsletters)	£15.00
101776 PaperKlip (Printing Costs for Spring Newsletter)	£210.80
101777 Clerk's Salary & Expenses (19 th January to 15 th February 2023)	£313.66
- 9.2. **To note the finance received during January 2023:** None.
- 9.3. **To approve the January 2023 financial statement:** it was AGREED to accept the January 2023 statement, which was signed by the Chair, Cllr D Niemann.
- 9.4. **To consider a change to online banking arrangements and savings account with Unity Trust Bank:** following a report issued by the Clerk a discussion took place on the advantages and disadvantages of online banking. It was and AGREED to open a Unity T1 Account (current account) and Instant Access Savings Account. To keep with Barclays the community account until Unity was established. All transactions would continue to be made using a two-signature authorisation system. Three signatories would be added to the account for this purpose – Cllrs D Niemann, D Daly and P Welland.
- 9.5. **To approve the cost of Preparing for the 2023 Elections training:** it was AGREED that the Clerk should attend the course. The combined cost of the course would be divided between the four Parish Councils that employed the Clerk, the cost to each Parish Council would be £9.00.
- 9.6. **To consider a donation request from Age UK Norfolk:** it was AGREED that no donation would be made.

10 Parish Councillors Reports

- 10.1 **Village Speedwatch and relocating of SAM2 signs:** Cllr P Welland advised that Speedwatch would commence from Monday 20th February and that speeds would be monitored from the two new locations agreed - outside the Village Hall and on Tattersett Road.
- 10.2 **Attendance at SNAP (Safer Neighbourhood and Policing) Meeting:** Cllr P Welland reported that he had contacted SNAP regarding the minutes from the meeting held on the 9th January, but had been advised that these were not yet complete.
- 10.3 **Playground Weekly Inspection Reports:** Cllr D Daly reported that further moles had been trapped and that further humane traps had been purchased. Cllr D Daly asked whether TTSR Ltd could spike and roll the playing field ahead of grass cutting commencing in late March. It was noted that a parishioner was able to assist Cllr D Daly in monitoring the Play Area/Playing Field. A letter would be sent to the parishioner in question to confirm his appointment and to advise that the Parish Council's insurance policy would provide cover whilst he acted as a volunteer on behalf of the Council.
Cllr D Daly advised that he had ordered the wet pour repair kit for beneath the swing unit. It was noted that in total the cost amounted to £248.25 including carriage.
- 10.4 **Monitoring of Street Lights and Fire Hydrant List:** Cllr T Blackshaw informed the meeting that all street lighting was working correctly and that there were no issues with the fire hydrants.
- 10.5 **NCF – Jack's Lane Wind Farm Community Fund Panel:** Cllr D Candy would ascertain from the Norfolk Community Foundation when the Jack's Lane Community Benefit Fund would open. Cllr D Candy advised that the Chiplow Community Benefit Fund was open for applications.
- 10.6 **Defibrillator on wall of ARVH:** Cllr M Bateman advised that the defibrillator was working correctly and that monthly reports continued to be submitted. Cllr D Niemann advised that a donation had been made by Syderstone Bowls Club for £35 to assist with costs associated with the defibrillator.
- 10.7 **Amy Robsart Village Hall Committee:** Cllr M Bateman advised that a positive meeting had been held in January and that a 'pop-up pub' was being considered for the Coronation weekend. Cllr M Bateman would be undertaking a course to become a licence holder. It was noted that with energy prices rising plans were being considered to make better use of the Village Hall, specifically the annexe (as an independent space). The Village Hall committee were currently looking at grant applications to assist with costs to purchase further furniture specifically for the annexe and for an independent heating system.

11 Updates and on-going items

- 11.1 **Update on Neighbourhood Plan:** the meeting was adjourned to allow a NDP Steering Group member to update the Council on the proposed Neighbourhood Plan along with Cllr D Daly. It was AGREED that a meeting should be arranged with the Local Planning Authority in order to identify scope of their support, the information they could provide and guidance on the process. It was AGREED to investigate the availability of planning consultants, their associated fees and when it would be beneficial for technical support to be provided.
- 11.2. **Update on derelict property on The Street:** the Clerk advised that a copy of the surveyors report (CNC Building Control) was still being awaited. Cllr C Morley suggested that he could ask Stuart Ashworth (Assistant Director of Planning) to intervene.
12. **To consider projects to form part of a funding applications to Jack's Lane Community Benefit Fund and the CIL Infrastructure Fund:** following an example of a further shelter obtained by Cllr G Kidd, Cllr T Blackshaw agreed to compare this with the specification of a similar shelter by NBB Outdoors. A recommendation on type of shelter and costings would be provided at the March meeting.
The Clerk advised that following a site visit Online Playgrounds had submitted a quotation for a basketball post and playing area. The total project cost was noted as £5,472.35 (ex VAT). Two further quotations would be obtained for the next meeting.
13. **To consider arrangements for a celebratory event to mark King Charles III Coronation:** it was AGREED that an event would be arranged at the Village Hall for the community on Saturday 6th March, to include food (BBQ) a 'pop-up pub' and a screen to show coverage of coronation events. Cllr M Bateman would place a post on Facebook requesting help with the event and to generate interest. The Clerk would complete and submit the application to the King's Coronation Fund (being administered by Norfolk Community Foundation) for a grant of £200.
14. **Clerks Report**
- 14.1 **BCKLWN, Defibrillator Funding Scheme:** the BCKWLN had announced a £50k funding scheme to provide community defibrillators across the borough. They would fully fund up to a maximum of £1,000. The scheme was launched on 1st February. Any questions could be sent to Sarah Dennis, who was the co-ordinator for the scheme. Her email address is sarah.dennis@west-norfolk.gov.uk.
- 14.2 **BCKLWN, Information for parish councils: elections and community oil buying:** information regarding photo ID to vote at elections in May and community oil buying would be posted on Facebook.
- 14.3 **Norfolk ALC, The King's Coronation Information and Funding:** to keep Councils up to date with information related to the Coronation, NALC had set up a dedicated coronation page.
- 15 **Parishioner's Questions and Statements (15 minutes):** Cllr P Welland commented that parishioners that used heating oil or use a similar alternative fuel to heat their home should receive a one-off £200 payment for their homes. It was suggested that this could be posted on Facebook. Cllr P Welland also commented that the 'Syderstone' name plate at the bottom of Mill Lane/Tattersett Road had been damaged.
Cllr M Bateman enquired whether a decision had been received from the BCKWLN regarding placement of the memorial bench.
- 16 **To receive items for next Agenda:** None.
17. **Date of next Parish Council meeting:** Next meeting to be held on Thursday 16th March, 2023 starting at 7.30 p.m.

Meeting closed: 9.00 pm.

.....Chair

.....Dated

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