



# Syderstone Parish Council

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15<sup>th</sup> November, 2024

All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

The Parish Council Meeting will be held on **Thursday 21<sup>st</sup> November 2024** in the **Amy Robsart Hall** commencing at **7.30 pm** to transact the following business: -

## AGENDA

1. Welcome from the Chair
2. To receive, consider and accept apologies for absence.
3. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests.

***Please indicate if there are any interest which should be declared. A declaration of an interest should include the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.***

4. To confirm the minutes of the meeting on 17<sup>th</sup> October 2024.
5. A resolution to adjourn the meeting for Parishioners Questions and Statements.

***Public Participation - to allow public participation (3 minutes allowed per speaker, up to a maximum of 15 minutes in total). This time can be extended at the discretion of the Chair of the meeting.***

6. To consider the Clerks Report (Matters arising for information only).
7. To receive a report from County Councillor Michael Chenery.
8. To receive a report from Borough Councillor Chris Morley.
9. **Planning:**
  - 9.1 To consider plans at the time of publishing:
  - 9.2 To consider plans since publication of agenda:
  - 9.3 To consider outcomes of planning – approved/withdrawn by the Borough Council:
  - 9.4 BCKLWN, King's Lynn and West Norfolk Local Plan 2021-2040: Main Modifications Part 2 (Gypsy, Traveller and Travelling Showpeople) consultation (October – November 2024)
10. **Finance:**
  - 10.1 To note accounts for payment under the Late Payments Interest Act (1998).
  - 10.2 To approve the accounts for payment in November (list at meeting).
  - 10.3 To note the finance received in October 2024.
  - 10.4 To approve the October 2024 financial statement.
  - 10.5 To receive a report from the Internal Control Officer for Apr/May/June/July.
  - 10.6 To review and approve the grounds maintenance contract for 2025.
  - 10.7 To approve a donation using s137 of the Local Government Act 1972 to the East Anglian Air Ambulance.
  - 10.8 To approve the cost for Budget/Precept training.
  - 10.9 To note an increase of £1,290 (pro rata for part-time employees) to be paid as a consolidated, permanent addition on all NJC for Local Government Services - pay points 2 to 43 inclusive. This equates to a £0.63p per hour increase and to note this is to be back paid to April 2024.

11. To review and adopt the Freedom of Information Publication Scheme.
12. To review and adopt a Records Management Policy.
13. **Parish Councillors Reports**
  - 13.1 Village Speedwatch and relocating of SAM2 signs.
  - 13.2 Attendance at the Priority Setting Meeting (formerly SNAP).
  - 13.3 Playground Weekly Inspection Reports.
  - 13.4 Monitoring of Street Lights and Fire Hydrant List.
  - 13.5 NCF – Jack’s Lane Wind Farm Community Fund Panel.
  - 13.6 Defibrillator on wall of ARVH.
  - 13.7 Amy Robsart Village Hall Committee.
14. **Updates and on-going items**
  - 14.1 Update on Neighbourhood Plan.
  - 14.2 Update on derelict property on The Street.
  - 14.3 Update on Play Area Noticeboard.
  - 14.4 Update on Emergency Plan.
- 15 **Open Spaces**
  - 15.1 To approve a quotation to repair the PC noticeboard, reinstate loose cobbles around the base of the village sign (at the bottom end of The Street) and the installation of Book Exchange signs.
  - 15.2 To receive information regarding the installation of proposed trod at Docking Rd (between RB3 and RB5).
- 16 To agree a Parish Council representative to undertake a reading for the Christmas Carol concert.
- 17 **Correspondence**

To note any general correspondence received:

  - 17.1 Email from Parishioner, Moss on Pavement.
  - 17.2 Email from Village Hall Committee, Village Hall Signage
  - 17.3 BCKLWN, Parish Planning Update Session.
18. A resolution to adjourn the meeting for Parishioners Questions and Statements (if required).
19. To receive items for next Agenda
20. To note the date of the next Parish Council Meeting – Thursday 12<sup>th</sup> December.

### **Meeting Dates for 2024**

Thursday 12<sup>th</sup> December